

St. Paul School Board
August 13, 2007
Approved Minutes

Chairperson Beth Mc Fadzen called the meeting to order at 6:37pm and opened the meeting with a prayer.

Members present: Linda Cooney, Mike Schmidt, Mary Maerker, Carol Kinney, Dave Tomasiewicz, Michele Varick (Home and School rep), Barb Romanello (Teacher rep), and one member of the public.

Members absent: Andrea Dedrick, Robin Gedney, Kris Tontis, Father Bob Gosma, Art Scheuber (Parish Council Rep).

Minutes from July 9th 2007 meeting were approved by Linda Cooney and seconded by Michelle Varick.

No comment received from the public.

Old Business:

- Beth read an email from the public that read:

"I just want to congratulate you and the School Board for a very well written letter to the school parents! It is very informative, to the point, while having a warm caring feel about it. It stresses the parent's responsibility in the process of creating a great school as well as the School Board's responsibility and calls for a team work attitude between the two groups. This is how God calls us to put our Christian teachings into practice, by working together in loving affirmation and respect of one another to make this world a better place. Thanks to you and the St. Paul School Board for all you effort in helping to make St. Paul School a great place to be and learn."

- Current secretary has resigned from School Board. Mike will post the open spot in the bulletin for a new member
- Linda and Beth met and drafted the new short and long term goals that will be covered in new business.

New Business:

- Annual report has been started and will be reviewed at the September meeting.
- Short term goals for 2007-2008 school year:
 1. Establish funding to start K4 program in the fall of 2008.

2. Assess tutoring program. 71 students have benefited from added drill and were able to successfully complete their assigned grade.
 3. Support the goals of the Marketing committee to increase school enrollment.
 4. Improve School Board communication with families via newsletters and continuing the brainstorming forum.
 5. Provide social activities for new and Kindergarten families via social activities.
 6. Establish enrichment programs for students with above average skill via a trainer to in service the teachers.
 7. Implement a bully prevention program that provides training for teachers, students, and parents that would include the “Sticks and Stones” program in the curriculum.
 8. Evaluate current Spanish program. It will be offered to 5-8th grade students. An extra-curricular Spanish program will be offered to K-4th grade in an after school parent-paid program.
 9. Hire a middle school art teacher. Amy Covelli was hired for grades 1-8.
 10. Increase teacher salaries. The salary schedule was revised and St. Paul’s is above average for new teachers and at average for veteran teachers.
 11. Prepare for Archdiocese Planning and Accreditation Visit December 6th 2007 by having the faculty work on accreditation, updating the school mission and philosophy, and developing the Short and Long range goals. The archdiocesan/WRISA long range school improvement plan was developed.
- 2007-2008 School Board goals were reviewed and the main parts include:
 1. Maintain teachers salaries.
 2. Align salary scale to compensate for professional development.
 3. Improve communication through school website.
 4. Improve communication with school parents.
 5. Maintain current tutor program and expand the math portion.
 6. Increase/maintain enrollment by using the results of the exit interviews and parent survey.
 7. Marketing committee to set up goals and to set a timeline for accomplishing them.
 8. Procure funds to start K4 program for 2008-2009.
 9. Improve peer-to-peer relationships.

10. Communicate grievance procedures to school families via school handbook.
 11. Add parish staff to grievance committee.
 12. Provide in-service/staff development to assist in identifying students with exceptional education needs at both ends of the spectrum.
 13. Youth Minister to expand duties to include Middle School students.
- Long range plans and School Board calendar was reviewed by the board and it was discussed that parent surveys will be distributed earlier in the school so enrollment can be maintained. "Growing on our Success" forum will be added in May.
 - It was decided by the school board to review constitution and by-laws individually and in Sept. they will be reviewed as a group.
 - **Everyone on the school board needs to bring their binders and possibly any extras they may have so the new members may be given binders.**
 - Exit Interviews: Beth and Linda met but have been unable to reach 3-4 families. They will discuss their findings with Fr. Bob and then with the school board in Sept.
 - School Board In service Training will be Thursday September 20th here at St. Paul's at 6:30pm. School Board members need to be present.
 - Committee Assignments will be done at September meeting.

Committee Reports:

- Building and Grounds-Mike Schmidt
The church is coming along on schedule. Mike brought in pictures that were reviewed. No injuries have occurred up to date (thank God). Funds were available so the playground will be resurfaced.
- Finance Committee-Linda Cooney
The end of the year reports has been completed.
- Middle School Liaison-Beth Mc Fadzen
Lynn Gieche will remain active with the middle school children.
- Home and School Liaison-Michelle Varick
A new swing set has been purchased and will be installed by Labor Day. Hopscotch, Free throw lines, and Kick ball diamonds will be painted on the playground after it has been resurfaced. Basketball nets will be put up. Jump ropes, balls, and soccer goals were purchased. There is discussion of developing a committee that would pair new families with present St. Paul families. Goals for Home and School are to increase Script profits

and may be to try and have some available at Book Bill Day. They also need to designate a “milk cap” coordinator.

- Principals Report-Linda Cooney

The teachers have been in working all ready. Hillary Brown has taken a job in Baraboo. In her place Carlyn Wilhelmi has been hired. She has three years teaching experience and is a Catholic Memorial grad. The Spanish teacher from St. Bruno also has been hired. Up coming in services for the teachers include one on Professional Development at St. Jerome on August 28. On August 29th they will meet with Donna Held regarding the gifted and talented.

- Teacher Report-Barb Romanello

Mary Kral is currently taking classes. The other teachers have taken classes and their papers are done. The report on professional development that the teachers have completed this summer will be discussed in September.

Meeting was adjourned at 7:35pm by Mike Schmidt and seconded by Dave Tomasiewicz.

Respectfully submitted:

Mary Maerker