

St. Paul School
Genesee Depot, Wisconsin
School Board Meeting
Minutes
12th November 2007

PRESENT: Rev. Fr. Robert Gosma, Beth McFadzen, Linda Cooney, Jim Dunlap (representing the Parish Council), Michele Varick, Dave Tomasiewicz, Kris Tontis, Mike Schmidt, Barb Romanello , (representing the faculty), Carol Kinney, Robin Gedney

ABSENT: Anne Brockel

EXCUSED: Andrea Dedrick

The meeting was called to order at 7:23 p.m. by the Chairwoman, Beth McFadzen, and adjourned immediately into executive session.

The Executive session recessed at 7:34 p.m., and the general session reopened at 7:35 p.m.

Chair called for approval of October minutes.

Mike Schmidt seconded.

October minutes approved unanimously.

Jim Dunlap, from the Parish Council, announced himself present for Art Scheuber.

Old business...

Review of progress for current goals.

1. Bob Janc has added a school board link to the website, so comments there from the public go to Beth McFadzen directly.
2. Father Gosma noted that the website is very important, so anything done to market the school there is key. Most registering parents have searched it thoroughly before coming in to meet with him.
3. Robin noted some website issues, e.g., the need for updates.
 - a. Handbook is not updated, half-day K, fees, etc.
 - i. Linda: Becky was to change. Linda will follow up.
4. Maintaining teacher salaries/aligning salaries
 - a. TBD
5. Tutor programming...
 - a. expanded to include more Math students and is functioning very nicely.
6. Goals of exit interviews being used to increase enrollment

7. Inservices on exceptional needs ongoing.
8. Middle school goals from Anne Brockel are in progress.
9. Review and revise parent goals...
 - a. Were sent to members 10th October
 - b. Any revisions?
1. Art is a special program and needs to be listed as such.
2. Spanish should be listed with grades 5-8 only.
3. Suggestion of only automatic withdrawal for tuition...left in there or not?
 - a. Yes, per Linda
4. Under miscellaneous...

SCRIP should be a "yes" or "no" question.
5. Typo under #11, p. 1, "I" in "St. Paul"
6. In #5 class size is "adequate" vs. "ideal"

Suggestion to eliminate the question...no action.
7. Volunteer question...
 - a. Point was made that people would have to sign their name to the survey.
8. Surveys need to go out on 29th November, and must be returned before 13th December.
9. Results are to be reported at January school board meeting.
10. Surveys are sent to Father Gosma, or placed in drop box in Gathering Space, or put in collection basket, or mailed to the parish office.
 - a. Michele will make an attractive drop-box for the gathering space

New Business

1. Vote on casual day.
 - a. Linda said people want casual day on half days.
 - b. Based on surveys from parents, we will go with casual half days.
 - c. Dave expressed his strong disagreement with the furthering of what all ready appears to be an extremely loose policy on uniforms.
2. Secretary procedures
 - a. New procedures are forthcoming from Peter McFadzen and Lucille Contorno of Parish Council.
 - i. Agenda out last week of the month prior to meeting.
 - ii. Format to be used as described in handbook.
 - iii. Dave will submit minutes to Beth.
 - iv. She will format and return.
 - v. Dave will send out then.
 - vi. Corrections will then be sent out.
 - b. E-copies to Dave from committee chairs of reports for minutes.

- c. PC Secretary will send all minutes to Bob Janc and I will not have to.
- 3. Budget Preparations:
 - a. Registration due mid-January.
 - b. Must go out immediately after Christmas.
- 4. Committee reports
 - a. Building and Grounds
 - i. From Rosemary:
 - 1. Church is done
 - 2. What does support from the school look like?
 - b. Finance Committee
 - i. From Rosemary:
 - 1. 82 school families
 - 2. 144 enrollment
 - 3. \$38, 720 is shortfall
 - 4. Consumable texts v. upgrade
 - a. Check coding as one is way up, one way down.
 - 5. Remind existing school families of increasing donations.
 - a. Anything families donate above what's on the pledge card goes to the school.
 - c. Communication/Marketing
 - d. Middle School
 - a. No report
 - e. Home and School
 - 1. Guest Speaker Dr. Raymond Gallope this Thursday, Nov. 15th @7:00pm – topic – Friendship and other Peer Relationships
 - 2. Ice Cream social was very well attended approx. 140 people
 - 3. Fish Fry went well, plenty of volunteers & served approx. 600 people
 - 4. Met with Human Concerns & Religious Ed to coordinate a spring guest speaker. The date will be Sunday April 13th after the 10:00 mass. We are going to have a panel of speakers (four) to address "Tools for the Family". Deacon Larry to touch on the spiritual aspect. We are open to any other suggestions for speakers/topics
 - 5. Request for donations for the auction baskets went out in last week's Newsletter. I have instructed all room moms of their classroom theme and details for assembling baskets. Need to have completed by first or second week in January.

6. SCRIP program is doing very well. More people are using, and we are trying to have it more available (1/2 days and after mass). We are slightly ahead of last year's earnings at this time.
7. Working with Linda to prepare for Accreditation visit. We will set up the Family Room for the team to work in. Lee John's will be catering a luncheon for the team and our faculty and staff.
8. Looking into Amazon.com fundraising program – School Rewards. Will have to check with our webmaster.
9. The winner of the October Scrip Featured Fundraiser was the Second Grade. They will receive a pizza lunch and a casual day. This month's contest is Sentry receipts.
10. Breakfast with Santa will be on Saturday, December 8th from 9:00-11:00am in the cafeteria.
11. Would like to clarify whether or not H&S should be a voting member of School Board. Request that this be added to next month's Agenda.
12. Home and School Fish Fry...8th February 2008.
 - a. Robin...CK will match Fish Fry efforts. She will check out.
13. Auction...2nd February....Mardi Gras theme.

f. Character Education

1. Implementation of character program: Carol
2. Sticks and Stones is here, and will be fully implemented after Christmas.
3. It is being worked on now.
4. Unity Day Committee has met
 - a. Multicultural
 - b. Disabilities
 - c. During Catholic Schools Week in January
 - d. Middle School Tolerance Program
5. Marketing/Communications:
 - a. Key is increasing enrollment
 - b. No one who wanted to join committee, but a few folks have helped with small things.
 - b. Robin wondered why Bruno's enrollment increased.
 - i. K4
 - ii. Yard signage
 1. No numbers for certain...maybe 120.
6. Beth sent home positive info about the school for newsletter. Should be run a time or two.

7. Preschool story hour.
8. Bulletin board in gathering space.
 - a. Father looking for proper display area.
9. Email directory is being assembled.
10. Tour guides for new families...Robin wants to refer families to Fr. Bob in groups for tours.
 - a. Father concerned about practicalities...older folks, etc. Don't overwhelm new folks, etc.
Many things are given to the new parents, etc.
11. Discussion regarding whether or not this is the thing to do...some vociferous disagreement with Fr. Bob's strategy, etc.
12. Linda noted that there was a family at St. Bruno's that donated lots for the advertising.
13. Fr. Recommended targeting the pre-K parents who are undecided.
14. Barb Berner will do a pre-K story time
15. Company match program...a form was sent to each school family. 8 forms were returned. One has potential...Many families work in these companies.
16. The plan is to send them the instructions, no further request.
17. Generac is not an option.
18. Decision needs to be made on K4.
19. Father recommends checking the census for jobs.
20. Principal/Teacher report
 - a. Mrs. Romanello
 - i. Conferences went well after report cards.
 - ii. All grades can be evaluated online
 - iii. Teachers update grades on 15th and 30th monthly
 - iv. There may be some delays
 - v. Area online for Webnotes to teachers and other students in grades 4-8.
 - vi. Computer teacher provides list of people on website to teachers.
 - b. Ms. Cooney:
 - i. 14th November: in-service on safe environment for Virtus.
 - ii. Home and School: Ray Gallup
 - iii. 11/16 Dance
 - iv. Coffee with Principal 2:00 p.m. 11/20

- v. Conferences 100% attendance
 - vi. Spelling Bee...10:00 a.m. grades 4-8
11/21
 - vii. SPA visit...9:00 6th December
 - 1. Robin will come in for the meeting.
 - 2. Kris will come, unless she has baby.
 - 3. Beth can come by phone or at 7:30 a.m.
5. Clarification regarding public comment procedures: comments in absentia to be submitted in writing. Otherwise person must be physically present to comment publically.
6. Jim Dunlap....keep K4 in the fore with PC and let them know how it's going. Start-up costs are the concern...

Meeting adjourned...8:56 p.m.

Respectfully submitted,

Dave Tomasiewicz
Secretary