

Prayer & Worship
September 7, 2007

Present: Jeanne Combs, Eileen Belongea, Mike Schafer, Cathy Labinski, Dave Rasmussen, Jean Kaczmarek

Excused: Peggy Kolonko

Absent: Jane Loppnow, Doug Kubacki

Minutes from June meeting were distributed.

Ministry Training

A copy of a letter sent by Peggy Kolonko to all parish members who volunteered for a ministry was distributed. A couple people on the committee said they had signed up for a ministry and had not received this letter. A training schedule for all ministries except Sacristans and Greeters was included in this mailing. It was suggested attendance be taken at these training sessions.

Ushers

Dave distributed a draft of the instructions for ushers that Larry Normann drafted. Five ushers are scheduled for each liturgy. Noted and commented:

1. Lead usher will count attendance and put out the hosts after the beginning of mass.
2. It is expected the ushers will be properly attired.
3. Ushers will have name tags.
4. Ushers will be required to lock interior church doors after the 5pm mass on Saturday evenings and 10am mass on Sunday mornings.
5. Ushers will be enforcing the seating hold for late comers.
6. Ushers will rope off the wing seating area during liturgies with small attendance

The usher schedule was mailed out. The schedule is set up for a three month rotation cycle. This schedule does not cover special liturgies.

Extraordinary Ministers of the Eucharist

Dave handed out a diagram of the church and expected placement of ministers. There will be 6 cup stations and 4 host stations at each mass. Larry Normann is working on the instructions for this ministry. It was suggested that the ministers be scheduled for a full month. This repetition will allow the ministers to get more comfortable with their duties.

Servers

Dave also handed out a draft of the server instructions. A couple suggestions for this ministry:

1. Have books available at the server stations so they can participate in the singing and prayers along with the congregation.
2. Server parents need to become actively involved in supporting their child's commitment to this ministry.

Greeters

Cathy Labinski will put the names of all family members in the bulletin. She feels this will recognize the children's service as well as the adults. Hopefully this acknowledgment of participation will encourage the young people of the parish to continue serving ministries as they mature.

Sacristans

The question came up as to what are the sacristan's responsibilities? It appears the ushers will be taking over some of the activities previously handled by this ministry. Is Larry putting together instructions for this ministry?

Church Tour

The committee took a tour of the new church and discussed how the ministries will be affected in the new facility.