

St. Paul Home & School Meeting Minutes
10/9/07
1:45 p.m.

1. **Approval of Minutes:** Present at meeting: Michelle Varick and Eileen Croal, Co-Presidents; Jenny Gehl and Maggie Zorn, Co-Vice Presidents; Linda Cooney, School Principal; Lori Durler, SCRIP; Denise Vavra, Mentor Program; Sandy Strelka, Treasurer; Paula Crain, Secretary.
Motion to approve Minutes by Michele Varick, Maggie Zorn seconds
2. **President's Report:**
 - a. Handbook – all were distributed, process went smoothly, borrowed assembly equipment helped.
 - i. Ms. Cooney will check with the teaching staff to make sure they received a copy.
 - ii. Ms. Cooney needs extra copies for school tours
 - b. Fish Fry – October 12th
 - i. Discussion for the need for additional volunteers
 1. Ms. Cooney offered to serve and will ask teaching staff also
 2. discussion and agreement that school color/spirit wear be worn by the volunteers
 - c. Ice Cream Social- October 11th – Jenny Gehl to do the shopping
 - d. Soccer nets were returned due to quality issues – may receive a credit or a cash refund – Michele to look into which one
 - e. Playground – observations of the newly added equipment and painted lines are keeping the students more occupied.
 - i. The Sundheim family donated funds for the 4-square, basket ball throw and kickball.
 - ii. Older students 5th-8th are not allowed on the tire swing, and only 1 person at a time
 - f. Auction baskets
 - i. Themes need to be determined for the classroom Mom's
 - ii. Handout and review last year's themes – need to know which baskets sold well and try not to duplicate themes.
 - iii. Need more room to display – be more specific w/room moms. Offer services of more creative/crafty Moms to help other room Mom's.
 - iv. Ideas to Bill Pledl by the end of the month
 - v. If basket value is excessive, consider splitting basket up
 - g. Doorway
 - i. Need to verify cost of hardware
 - ii. Buzz needs final install, to be completed by the contractor
 - h. Student/Parent/Teacher Conferences – Nov. 8th
 - i. Snack provided in the morning, lunch to be provided – sandwiches and soup, dinner – pizza. Flavour House was mentioned as a possibility for sandwiches
3. **Treasurer's Report**
 - a. Door – final cost needs to be confirmed, invoices will be obtained from Rosemarie Etzel
 - b. Review of 2007-2008 budget report, Year-to-Date actual through 9/30/07
 - i. Still collecting some Home and School dues
 - c. Discussion on budget for teachers, not all teachers have claimed expenses
 - d. Doormat – need to verify final cost of door to determine if expense for the mat can be incurred

- e. Accreditation luncheon – discussion on the choice of caterer and the need for favors

4. Principal's Report

- a. Bully Prevention Program
 - i. Sticks n Stones which is a DPI updated program, more cohesive that offers kits and a training program. 2 kits were ordered at a cost of \$36 each. The program will kick-off at the end of October for the teachers and will start the 2nd quarter.
 - ii. Free materials from DPI on tolerance and respect. Free kits/videos/activities
 - iii. Unity Day – part of Catholic Schools Week, Character education
- b. Fire Prevention Week
 - i. Kindergarten and 2nd grade will visit the fire house
 - ii. Fire Dept. will visit St. Paul's for other grades
 - iii. Update crisis plan – Town Hall will be the meeting place
 - iv. St. Paul's is the only local school to access the school by a bell
- c. Catholic Memorial High School – 8th grade to visit on October 11th
- d. Kettle Moraine High School – Ms. Cooney to meet with representatives regarding learning needs
- e. Teacher In-Service – October 17th, Donna Held, "Stretching the Curriculum"
- f. Religious Ed Conference – October 18th
- g. Teacher In-Service – October 19th, Deb Schneider, Organization skills, learning styles, help with teaching strategies – suited to the needs of the students – SPA
- h. Virtus Training – mandatory for all volunteers/coaches/staff, etc. who are working with our school children – Nov. 14th.
- i. Next Home and School Meeting – November 15th
 - i. Guest speaker - Dr. Ray Gallope, 45 min-1hour, fee is within budget, need bio for a flyer. Topic – social issues, kids getting along. Discussion about a classroom contest for the most parents who show
- j. Coffee with the Principal went well
 - i. Five people showed, and had good suggestions:
 - 1. Middle school – more social activities
 - a. Nov. 16th – Middle school dance scheduled
 - b. Dec. 9th – Rec night, 7-9 p.m.
- k. Iowa testing
 - i. Ms. Cooney attended an all-day in-service
 - ii. Faculty In-Service scheduled for October 23rd.
- l. Discussion about the need for guest speakers for future meetings, February 12th and April 8th

5. Committee Reports:

- a. SCRIP
 - i. Just completed 3rd cycle
 - ii. Thermometer was added to the newsletter with positive feedback
 - iii. Discussion of amount of money that is made vs. what is paid out
 - iv. Lori passed around a summary, we make about 1/3 of TIP
 - v. Discussion about reducing TIP from 50%
 - 1. Lori will survey families that are currently using SCRIP
 - a. Would lowering the TIP reduce the use of SCRIP?
 - b. Explain that this takes the place of fundraisers
 - c. Lori will obtain information from other local schools to share
 - d. SCRIP will be sold on October 17th, _ day
- b. Family Mentor Program
 - i. Program is off to a great start

- ii. 8 new families
 - iii. Denise has followed up with the mentor families regarding contact – some were not contacted yet
 - iv. Mentor Family handout was assembled with expectations and comments section
 - v. This is considered an experimental year and program will be modified based on feedback
 - vi. Program will be set up earlier for next year – May or June, 2008. Possibly coinciding with Kindergarten testing and/or Open House
 - vii. Arrange social meetings for families
 - viii. There was a good response for mentor family volunteers
 - ix. Obtaining information about the new family early-on is helpful in setting up with mentor family – can set up by shared grade siblings, where families live, etc.
 - x. Fish Fry voucher for 1 adult meal was given to each new family
6. **Old Business:** covered in President's report
7. **New Business:**
- a. Pie night – guest speaker/meeting
 - b. Breakfast with Santa – Michele Varick will contact the Santa
 - i. Cookie project vs. art projects – Oriental Trading Co.
 - c. Mother/Son event, K-8
 - i. Comedy Sportz, 1 hour, cost depends on number of comedians, discussion on whether to serve dinner. Can add cost to Father/Daughter fee to cover some of the Mother/Son expenses
 - d. Date to be determined, discussed Thursday, January 24th. Eileen Croal to research.
8. **Adjournment:**
- a. Meeting was adjourned at 3:10 p.m.