

Present : Jerry Sutkiewicz, Jim Dunlap, Roger Varner, Michael Schoendorf, Rosemarie Etzel, Doug Batzler, Bill Pledl

Excused : Doug Emenecker

1. **Review of Agenda – added review monthly financial reports**

2. **Minutes Approved**

3. **Open forum:** School parents wish to address the Committee – Lynn Zach, Amy Achtenhagen, and Eileen Croal wanted to address the committee expressing concern regarding school registration, finances and who parents could talk to if they were still having concerns. Lengthy discussion followed. The following are suggestions to help move into a positive direction: Ask Fr. Ralph to preside at an all school Mass soon and possibly meet with small group of parents after the Mass. Fr. Ralph will write a bulletin article supporting and encouraging parents to choose Catholic Schools for their children. A letter of support for St. Paul School is going out to all school parents signed by Parish Council, School Board, School Faculty, Parish Staff, and Administrative Services. If parents do not send in registrations right away, we will ask Ms Cooney, Fr. Ralph, or someone else on staff to contact them regarding their hesitation. Further ideas as to how to increase enrollment: Think of ways for the Religious Ed and School to become more interactive with each other, Marketing outside parish with yard signs advertising registration, etc.

4.

Building and Grounds The winter snow and temperatures have caused issues with the roofs and heating systems. We have leaks in some of the classrooms. The snow and ice built up on the roof causing some leaking in the classrooms. Clarence and his maintenance crew have an idea of where the problem areas are. It is their suggestion to have a roofing company come out this summer and patch the roof. This past weekend there was a heat/boiler failure, as well as, frozen pipes in the usher's room which caused about four of the sprinkler heads to pop. The water lines froze due to extreme outside temperatures. Additional insulation will be done along the west wall of the ushers ceiling area. There seems to be some air flow that is entering into the usher's room from the outside. The temperature was about 11 degrees in the ceiling area. The furnaces needed to be restarted on Saturday due to some issues with power failure. The system went down again during the night and caused the temperatures in the gathering area and church to fall. A school furnace also had to be reset. Boldt had Total Comfort come out to ascertain the problem and will report back on how to prevent this from happening again.

5. **Director of Development**

Dinner Auction report - We will have a different venue this year with dancing and a smaller auction. We anticipate having about 200 participants.

Stewardship Drive – We are in the process of computing the cards that we have and putting together a report for the first week in February.

Building Fund Update Our initial mortgage is \$4.017 million. We were able to bring it down this month to \$3.94 million. We still have approximately \$800,000 in outstanding pledges which are to be completed by 2009. Parishioners will be encouraged to continue to donate to bring down the mortgage. Interest payments each month are approximately \$24,000.

6. Personnel Committee

Fr. Bob established Search Committee consisting of: **Fr. Ralph Gross**, Acting Pastor, **John Shanahan**, Mukwonago Public School Principal, **Beth McFadzen**, Teacher, and School Board President, **Al Kluz**, Northwestern Life Ins Company personnel department and former School Board liaison from Council, **Bret Achtenhagen**, School Parent, **Len Grassmann**, Pastoral Associate and former Director of HR for GE Medical and Clark Oil, **Rosemarie Etzel**, Parish Employee Benefits Co-ordinator and Business Manager. Interviews will begin the first week of February. Ms. Cooney has been offered an outplacement service to assist her in moving forward as she leaves St. Paul's.

Operating budget finances were reviewed and members were asked to call Rosemarie with any questions.

Next meeting February 4, 2008 to review stewardship results and give guidance to committees as far as parish subsidy.