

Present: Michael Schoendorf, Fr. Bob, Rosemarie Etzel, Bill Pledl

Excused: Jerry Sutkiewicz, Doug Emmenecker, Doug Batzler, Roger Varner, Al Kluz

1. **Review of Agenda**

2. **Minutes**

Building and Grounds Snowplowing has started earlier this year. Due to a larger area of hand snow removal, we have ordered a snowblower attachment for the front of our tractor. We also have someone who will be helping Gary with the hand shoveling.

A parishioner is in the process of building and donating cabinetry for the usher's room. We have ordered additional shelving for the other storage areas: liturgy storage, kitchen, upper and lower storage rooms in the new building. The areas should be completed before the end of the year.

The pew company will be doing additional adjustments to the pews and kneelers.

We are still having issues with the HVAC along the front of church and in the reservation chapel and music storage. A meeting is being scheduled with the HVAC engineer who designed the system. The chapel is 57 degrees while the other areas are around 70 degrees. Ushers room heat has been resolved.

We are also meeting with the electrician to resolve some issues. We ordered an additional module for the church and chapel security doors. It is scheduled to be installed within the next week.

4. **Director of Development**

Dinner Auction -Plans are ongoing. We are working hard on gift acquisition. This year's auction will include a live band.

Stewardship Drive – Letters are being sent to remind all parishioners to follow through with their current pledge for both stewardship and the building fund. A large number of pledges that have been received have increased over last year's pledge card. We will know the final amount of increase in January.

Building Fund Update

Income	\$3,273,338.50
Expenses	\$7,060,340.54
Interest Expense	156,329.80
Balance on hand	\$ 73,871.15
Mortgage	4,017,202.99

5. **Personnel Committee**

The personnel committee is meeting December 12 to review the Principal job description and put together an ad to search for applicants for the Principal job. The personnel committee is a subcommittee of Administrative Services and will be working primarily on putting personnel processes in place at this time. Fr. Bob will appoint a Principal Search Committee separate from the personnel committee.

Parish Council approved Liturgist position as of July 1, 2008.
Meeting adjourned

Next common meeting January 14, 2008